Privacy Policy

1. General

- 1.1. This Privacy Policy ("Privacy Policy") discloses how we collect information, how the information is used, whether it is shared with third parties and how it is protected and stored.
- 1.2. The A.P. Ershov Institute of Informatics Systems, Siberian Branch, Russian Academy of Sciences, ("IIS SB RAS", "we", "us," "our") is a federal state-funded research institution registered at 6, Acad. Lavretjev pr., Novosibirsk, 630090, Russia. We recognize that respect for civil rights and liberties is an important issue, and do our best to ensure the right to privacy and confidentiality of our website visitors.
- 1.3. The IIS SB RAS policy in relation to personal data processing applies to any information we can receive about the visitors of the website psi.nsk.ru. The personal data are treated in accordance with the law of the Russian Federation "On personal data" # 152- FZ.

2. Data collection and processing

2.1. We ask you to provide the following personally identifying information with a view to registering you as a participant of the PSI'2019 conference: first name (as in passport), family name (as in passport), middle name (as in passport), date of birth, place of birth (country and region), sex, citizenship, country of permanent residence, email address, affiliation, title, position, mailing address of your office, passport number, passport issue date, passport expiration date, scanned copy of the passport's first pages, and mailing address for sending the invitation (if you need the original).

2.2. The users provide this personal information by completing the registration forms placed on the Website. We collect and process exclusively the information supplied by you when filling the registration forms. By providing this information to us and clicking the checkbox you express your consent with this Privacy Policy.

2.3. We have the right to send you notice of new products and services, special offers and events. You can refuse any announcements by sending us a letter at psiconf2019@gmail.com.

2.4. Our website collects and processes impersonal data (including cookies) about its visitors with the help of web analytics services, such as Yandex.Metrica and Google Analytics. The impersonal data convey to us how you use the Website and allow us to improve its operation.

2.5. We process a user's impersonal data only if the user has allowed us to do so in the browser settings, i.e., has allowed saving cookie files and using JavaScript.

3. Data storage and sharing

3.1. We ensure safe storage of your personal data and take all possible measures to exclude access to the personal data by unauthorized persons.

3.2. The personal information collected from our visitors through registration will be used exclusively to ensure their effective participation in the PSI'2019 conference, namely for visa arrangements and booking accommodation.

3.3. If the user's personal data are inaccurate, he/she can update them by sending us notification at psiconf2019@gmail.com or at the IIS SB RAS postal address: IIS SB RAS, 6, Pr. Akad. Lavrentiev, Novosibirsk, Russia, marked "Personal data update."

3.4. The time for processing personal data is unlimited. The user can withdraw his/her consent to process his/her personal data by sending us notification at <u>psiconf2019@gmail.com</u> or at the IIS SB RAS postal address: IIS SB RAS, 6, Acad. Lavretjev pr., Novosibirsk, Russia, marked "Withdrawal of consent to process personal data".

3.5. We do not share your personal information with third parties except as provided in this privacy policy. We may share your personal information with (a) third party service providers; (b) business partners; (c) affiliated companies within our corporate structure; and (d) as needed for legal purposes. Business partners have access to personal information only as needed to perform their functions and they must process the personal information in accordance with this Privacy Policy.

4. Final clauses

4.1 You are welcome to contact us with any questions concerning your personal data processing at psiconf2019@gmail.com or at the IIS SB RAS postal address: IIS SB RAS, 6, Pr. Akad. Lavrentiev, Novosibirsk, Russia.

4.2. This Privacy Policy will show all potential changes in our privacy policy. In the event of significant changes, the users can be notified at the electronic address supplied.